**[Peyton Forest ES]**

**Date: [10/16/2019]**

**Time: [3:00 p.m.]**

**Location: [Conference Room]**

1. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Cynthia Gunner** | **Present** |
| **Parent/Guardian** | **Benita Ross** | **Present** |
| **Parent/Guardian** |  |  |
| **Parent/Guardian** |  |  |
| **Instructional Staff** | **Jesicca Welch** | **Present** |
| **Instructional Staff** | **Dana Arnold** | **Present** |
| **Instructional Staff** | **Battaliah Doster** | **Absent** |
| **Instructional Staff** | **Nancy Aragbaye** | **Present** |
| **Instructional Staff** | **Curtis Wright** | **Absent** |
| **Community Member** | **Terry Williams** | **Present** |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* | **N/A** |  |

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** **Motion** [Passes/Fails]
   2. **Fill Vacant Positions** *(copy and complete table for each vacant position)*

|  |  |
| --- | --- |
| **Vacant Position:** | **[Parent, Staff, Community, Swing]** |
| **Appointee’s Name:** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Appointee’s Name:** | Terry Williams nominated by Principal Gunner |

* 1. **Fill Open Swing Seat**

|  |  |
| --- | --- |
| **Open Position:** | **Swing Seat** |
| **Appointee’s Name:** | Courtney Smith |

* 1. **Approval of Previous Minutes** [Passes/Fails]
  2. **Election of Officers** 
     1. **Chair: Result:** [Insert Name of Member Elected as Chair]
     2. **Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]
     3. **Secretary: Result:** [Insert Name of Member Elected as Secretary]
     4. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]
  3. *For High Schools:* **Appoint Student Representative**

**Student Representative:** [Insert Name of Student Representative]

* 1. **Approval of Public Comment Format:** **Motion**
  2. **The team agreed to a maximum of 20 minutes for public comment,**
  3. **allotting 2 minutes per person for September, October, November, and December GO Team meetings (pass/fail).**
  4. **GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Location** | **Public Comment Permitted? (Yes/No)** |
| **1** | **9/11/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **2** | **10/16/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **3** | **11/20/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **4** | **12/18/19** | **3:00 p.m.** | **Peyton Forest ES** | **Yes** |
| **5** | **1/29/20** | **3:00 p.m.** | **Peyton Forest ES** | **No** |
| **6** | **3/18/20** | **3:00 p.m.** | **Peyton Forest ES** | **No** |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Adopt GO Team Norms Motion** [Passes]

1. **Adjournment: Motion** [Passes]
2. CCRPI update: Increased in for out of five areas. We dropped in the closing the gap category because the target increased for science and social studies. SWD flag is not green, as we increased by sic percent. Principal Gunner proposed a Kahoot bowl to target science and social studies every six weeks. Principal Gunner will look into the budget for Saturday school.